

| Present | | Apologies |
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| Chris Walton(CW) Vice - Chairman | Louise Dalrymple (LD) | Vikki Slade (VS) Chair |
| Chris Burt (Secretary) (CB) | John Lodge (JL) | Richard Hudson (RH) Treasurer |
| Wendy Perry (WP) | Allan Jeans (AJ) | Colin Merrett (CM) |
| David Williams (DW) | | |
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| Absent: Police | | |

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| 1 | <p>Minutes of the last Meeting</p> <p>The minutes of the last meeting were accepted and approved.</p> <p>Proposed: CW Seconded: JL Vote: Unanimous</p> | |
| 2 | <p>Matters arising</p> <p>There were no matters arising</p> | |
| 3 | <p>Action Log Review</p> <p>Open actions were reviewed and status/progress updates applied.</p> | |
| 4 | <p>Secretary's Report</p> <p>4.1 AGM Minutes</p> <p>CB reported that the minutes had been completed, approved and forwarded to JL to place on BNW media. CB proposed making the minutes available soon after the AGM thus replacing the current arrangement whereby issue is at the subsequent AGM. This would enable members to view them any time throughout the year.</p> <p>Proposed: CB Seconded: CW Vote: Unanimous.</p> <p>4.2 Elaine Frew</p> <p>CB said the Watch had been suitably represented at Elaine's funeral with CW, RH, DW and himself attending. Jeff Davies-former Membership Secretary-was also in attendance and VS sent a message recognising and praising Elaine's work for the Watch and the Community. It was a very good service and suitably poignant.</p> <p>4.3 Police Interaction</p> <p>CB advised that once again there was no police attendance nor report for the</p> | |

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| | <p>meeting. It seems that this is the situation now and the Committee is just going to have to live with it. Police reports are available in the Link and the monthly Newsletter, but attendance at Committee meetings seems to be a thing of the past. It is somewhat incongruous that originally the police were the driving force for setting up a Broadstone Neighbourhood Watch.</p> | |
| 4.4 | <p>Guest Attendees</p> <p>Following Mike Brooke's retirement CB asked whether the Committee should invite his successor at BCP, Peter Sidaway, to attend future Committee meetings. It should also be confirmed that Mike Brooke no longer wished to be included. It was agreed to pursue the matter through the Chairman.</p> <p>Action: Ask Peter Sidaway and Mike Brooke if they wished to be/continue to be guests at Committee meetings</p> | |
| 5 | <p>Chairman's Report</p> | |
| 5.1 | <p>Crime Communications</p> <p>Although VS was unable to attend tonight's meeting due to other commitments she had submitted a short resume of actions and events.</p> <p>VS confirmed that the Trail Way incident had gone quiet. The police had confirmed that there is no risk to the public and they have closed the case with no action to be taken. VS has raised her concerns with the police that it is unhelpful to have made no statement and that her priority is to reduce unnecessary fear and offer reassurance.</p> <p>The police say they do not want to put off potential victims from reporting by making statements that might give the impression the victims may not be believed. VS replied that communications could indicate that there is no risk to the wider public and had now received the Police Commander's agreement to this approach for all violent, sexual allegations.</p> <p>Cybercrime, fraud, hacking etc cases continue and there has been negative reporting on the police responses to these crimes. However, it should be borne in mind that these types of crime tend to be handled by Action Fraud.</p> | |
| 5.2 | <p>Speed Limit</p> <p>Police are trialling enforcement of the 20mph speed limit in Dorset and will report later this year on results and impact. Enforcement will concentrate on the trial areas which will exclude Broadstone as it is a new scheme in its first 6 months.</p> | |
| 5.3 | <p>Broadstone Fun Day</p> <p>The event had been very successful and was thought to be the best yet. Both Police and Speedwatch did not attend.</p> | |
| 5.4 | <p>BCP Council</p> | |

**VS
0723/01**

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| <p>6</p> <p>6.1</p> <p>6.2</p> <p>6.3</p> | <p>VS is having monthly meetings with the PCC in her new role and will feedback to the Committee any relevant specifics. There has been nothing of note so far as meetings have mostly been about Bournemouth.</p> <p>CW said other councils had been providing information widely to the public about what was going on in their areas, but BCP did not appear to be doing anything in this respect.</p> <p>Treasurer’s Report</p> <p>Accounts</p> <p>For the three months ended 30th June 2023 income from members’ donations towards BMW’s expenses were £2,880, administrative expenses were £506, and the resulting surplus for the three months was £2,374. The bank account is in consequence currently a healthy £5,028, against £2,614 at our 31st March 2023 financial year end.</p> <p>Given the pressure on BNW’s finances in recent years, income of £2,880 for member donations is extremely welcome, and RH would like to take this opportunity to thank members for their support, and Co-ordinators and Contacts for their hard work in collecting donations on household visits. Of the total, members paid £952 directly to BMW’s bank account, and Co-ordinators and Contacts collected £1,928 from households.</p> <p>The last time BNW raised funds from members was in 2019, the results for which underline how well the Watch has done so far in 2023. Donations for the three months ended 30th June 2019 were £1,128 and the full year total was £3,617.</p> <p>The Committee wished to thank RH for his resolute commitment and determination in pushing forward the financial strategy which has produced this most rewarding outcome.</p> <p>Donations</p> <p>There are good grounds for hoping for a further substantial inflow of donations in 2023. July and August are usually the best months for donations income, and of BNW’s 220 or so Co-ordinators and Contacts, only 60 have to date remitted collected donations to RH or directly to the bank account. However, one important difference from previous years is that significantly more Co-ordinators and Contacts appear reluctant to collect donations, for a variety of very understandable reasons. Several have informed Wendy Perry, Membership Secretary, or RH, that they will not collect any money – and there may well be others who in the event will not do so. It is not practicable, or for that matter financially necessary, to provide cover in all these cases.</p> <p>Changes Impact Assessment</p> <p>There were three key changes to raising donations income in 2023.</p> <ul style="list-style-type: none"> • The minimum donation was increased to £2. No pushback against this has been reported to RH. It’s recognised as excellent value. |
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| <p>7</p> <p>7.1</p> <p>7.2</p> <p>7.3</p> | <ul style="list-style-type: none"> • No collection slips, pre-printed or otherwise. BNW has managed perfectly well without these. Collection slips are not needed because payment (whether called a donation, subscription or contribution) is not, and in practice never has been, a condition of membership of BNW. Membership changes are notified to Wendy Perry by Co-ordinators and Contacts throughout the year. • Members and Co-ordinators and Contacts were given the option of making direct payments to BNW's bank account. <p>This has facilitated raising donations. That members made direct payments of £952 in just three months is evidence they value this option, at a time when cash is less and less in use. Co-ordinators and Contacts are generally happy to keep cash collections and remit the total sum to the BNW bank account, rather than bring the cash to RH in an old Tesco bag. (Other supermarket bags are available).</p> <p>A few contacts have asked the Treasurer which of their members has already paid and he has usually been able to provide this information. It's not a problem as the vast majority of people are reasonable and will tell the Contact in a pleasant way that they have already paid, if their door is knocked.</p> <p>Membership Officer's Report</p> <p>Numbers</p> <p>Membership remains healthy and e-mail membership has increased to 380..</p> <p>Co-ordinators and Contacts</p> <p>WP reported that at the last Committee meeting in May there were no vacancies. However, since then there have been 15 resignations. Seven have managed to be filled, including one Co-ordinator, but as soon as one gap is filled another arises unfortunately. WP is relying on the goodwill of Co-ordinators to deliver the July Newsletter which will contain a note calling for volunteers.</p> <p>It does raise the question of how much the hard copy Newsletter is valued if there are no volunteer Contacts who want to deliver it.</p> <p>E-Mail Membership</p> <p>The solution may be a massive increase in e-mailed Newsletters. During donation collections there was much interest from members in switching to e-mail delivery, but the registration take-up has been disappointing. Why this is so is puzzling since it only requires a six line application to be completed that is required to comply with GDPR regulations. Consequently, members must register themselves. The link on the form does not go to WP who is not involved in the signing up. She is informed of the registration by e-mail direct from Mail Chimp.</p> <p>The Committee need to address this issue because it is a fact that the Broadstone demographic has changed, and continues to change, with the core population being in the 35 to 55 year age bracket. These are people who have</p> <ul style="list-style-type: none"> • very busy lives, • young families, |
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| | <ul style="list-style-type: none"> • generally do not work in Broadstone, • spend their free time with their families, • are tech savvy, and • conduct online communications. <p>Therefore, the Committee thought that it is necessary the Watch carries out an extensive campaign on e-mail membership. If BNW does not do so there will be a fall off in membership due to a paralysing shortage of Co-ordinators and Contacts.</p> <p>The meeting did acknowledge the Chairman's previously expressed strong view about the hard copy Newsletter and it decided to defer the matter for further discussion with the Chairman.</p> | Committee 0723/02 |
| 8 | Action: Discuss with VS about conducting an e-mail membership campaign | |
| 8.1 | Editor's Report | |
| | Newsletter | |
| 8.2 | Owing to personal injury CM was unable to attend the meeting. He submitted a report saying that there was nothing really to report and the last two Newsletters had been produced as normal with a good variety of content. | |
| | The Link | |
| | CM expressed a mild concern that members may think it strange that once again they can read a long report from the Chairman in The Link magazine, but not in the BNW Newsletter. He appreciates that the Chairman is very busy, but wonders why the Watch does not come first. | |
| | This concern had been discussed at the March Committee meeting under item 4.2. It had not been possible to talk to the Chairman at that meeting neither May's nor this meeting due to VS's absence on other important work. It was agreed to include on September's meeting agenda. | CB 0723/03 |
| 9 | Action: Include The Link reports on September agenda for discussion | |
| | Police Report | |
| | As usual there was no police report. VS reported that the police were due to hold a surgery last Saturday (1 st July), but had cancelled. Another surgery has been booked in Broadstone for Saturday 15 th July at The Junction Sports & Leisure Centre starting at 10am. The Committee wondered if BNW could be advised a month in advance of police surgeries. It was suggested using the liaison between CM and PCSO Kerrie Burns to see if this was possible. CW said that although BNW could attend any of these surgeries it was important that the Watch sat "on the same side of the fence" actively with the police and not just be in the audience. | |
| | Action: Ask PCSO Kerrie Burns if BNW could be given a month's notice of police surgeries | CM 0723/04 |
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| 10.1 | Media Officer's Report | |

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| 10.2 | <p>Social Media</p> <p>Broadstone Neighbourhood Watch now has 650 followers on Facebook with 76.3% women and 23.7% men. On Instagram, followers are slowly rising. When they reach 100 JL will be able to generate reports. BNW now has 66 followers comprising a number of similar Watches and police organisations across the country. .</p> | |
| 10.3 | <p>Facebook</p> <p>More interest is now being shown in the Facebook Page with more people starting to read posts and share on their own pages. Some Committee members had experienced trouble accessing the Facebook Page regarding JL's recent message. He explained that https had to be typed in the address bar and to clear cache to gain access.</p> <p>Tracker</p> <p>A six-month period of the single phone number has now been reached, so the Committee discussed the way forward for a permanent telephone number. The email address will remain as it is. JL proposed the purchase of a mobile phone and for BNW to sign up for a pay-as-you-go arrangement. The Treasurer had already agreed to fund the purchase.</p> <p>Proposed: JL Seconded: CW Vote: Unanimous</p> <p>There were 14 phone calls this month along with 7 emails which will be put on the Action Log Tracker Tab page.</p> | |
| 11 | <p>Action: Mobile phone to be purchased for single point of contact.</p> | |
| 11.1 | <p>OurWatch/Security</p> <p>Unauthorised Changes</p> | |
| 11.2 | <p>CW related to the Committee that he had found that a former Deputy Co-ordinator with editing rights for BNW Data on Ourwatch had made an unauthorised change to BNW's Scheme description. That individual's status has been changed and they no longer have the ability to change anything. Also they have appeared subsequently to have removed their name from the 'Members List'.</p> | |
| 11.3 | <p>OurWatch Members List</p> <p>This list does not replicate the BNW Membership Register and is maintained by OurWatch without reference to BNW. Consequently, people can add themselves to the OurWatch Members List thinking erroneously that they have joined BNW. It is not a healthy situation and CW thinks it may need looking at again in the future.</p> <p>Two Person Authentication</p> | |

**JL
0723/05**

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| | CW and RH had confirmed that they both had the same rights over OurWatch data which preserves BNW security should one of them be no longer able to operate the | |
| | site. CW suggested it would be worth looking at other BNW login arrangements to have the same level of general protection by always having two person authentication. It was agreed to discuss how to go about it at the next meeting. Action: Discuss two person authentication at the next meeting for all BNW login arrangements | CW 0723/06 |
| 12 | Chairman's Attendance at Outside Meetings | |
| 12.1 | This subject had been raised under item 4.2 of the March meeting and again above under 8.2. The meeting agreed to defer until the September meeting when it will be embraced by Action Point 0723/03. | |
| 13 | AOB | |
| 13.1 | Chitter Chatter Club LD said that the first session had gone well with 12 new members and relationships with them being built. Various matters were talked about from a BNW point of view including scams and actions taken. Quite a few of the attendees had come as a result of reading the BNW Newsletter. Attendees were of an age and type who do not have e-mail. Most were re-connecting after moved away from Broadstone. The club meet every Wednesday in the Cafe Gardenia on The Broadway from 2:30pm to 4pm. The Committee added the caveat that safeguarding measures needed to be applied as mostly vulnerable people would be attending the club. | |

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| There being no further business, the meeting closed at 21.35 hours | |
| Date of Next Meeting: | 5 th September 2023 |

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| Minutes taken by: | Chris Burt |
| Minutes issued on: | 12 July 2023 |